

Aldersgate United Methodist Church
3801 Wooddale Ave.
St. Louis Park MN 55416

JOB DESCRIPTION–Youth Ministry Coordinator

Position type: Part-time, 10-15 Hours/Week

Details:

Aldersgate UMC is seeking a part time Youth Ministry Coordinator who will work to manage and lead our weekly gathering for 6th-12th grade students. Aldersgate Church is a small, but vital congregation with a youth group of about 12-14 students who gather weekly on Sunday evenings to connect spiritually and relationally. Working with the pastor and a team of volunteers this position will plan and execute weekly gatherings which include various components such as Bible Study, prayer, small group discussion, and games, and service projects and special events.

Duties:

1. Work with the pastor to find, develop, and/or curate curriculum for learning and Bible study for weekly gathering with students age 6th-12th grade
2. Work with the Pastor to develop the youth program and its schedule on an annual basis
3. Communicate with families and youth volunteers on a regular basis regarding all youth events and gatherings
4. Develop relationships with the students and their parents
5. Plan and coordinate but not necessarily attend a youth retreat at least annually
6. Plan and coordinate but not necessarily attend a week long summer mission/service trip/project
7. Work with the pastor to develop and manage the youth ministry budget

Qualifications:

1. Evidenced passion for teenagers and their spiritual development
2. Fully inclusive and affirming of any and all sexual/gender orientations and identities
3. The ability to connect with and build meaningful relationships with the church's youth and families.
4. Experience and/or education in ministry leadership, particularly in youth ministry
5. Ability to plan head and get information to families and volunteers in a timely manner
6. Good oral, written and electronic communication skills, including listening, discerning, and disseminating through multiple media.
7. Ability to work independently
8. Pass criminal background check and DMV background check
9. Prior experience in youth ministries or a college degree related to children or youth is preferred

Desired Characteristics of our Youth Ministry Coordinator

Attitude – The capacity to stay optimistic and positive.

Enthusiastic – The possession of intense and eager interest in a subject or cause. It is an energy that often inspires others.

Ethical – The quality of having and living by a code of sound moral principles.

Goal Focused – The ability to have clarity on the objectives that you strive for.

Listener – The capacity to suspend your own agenda and deliberately and empathically allow others to be heard.

Persistent – The ability to endure in the face of adversity. It is a patient and relenting effort to achieve despite difficulties.

Self-Aware – The understanding and knowledge of who you are including your skills, values, interests, behaviors and character.

Self-Confident – The firm belief in your abilities.